

Towong Municipal Emergency Management Planning Committee



MEETING MINUTES

MEETING HELD: Thursday Sept 05, 2024, commencing at 10:00 am

LOCATION: MS Teams

CHAIR: Sven Erikson (acting)

PRESENT: Jenny McCoy (TSC), Sven Erikson (TSC), Charlie Sexton (SES), Lynne Jones (ARC), Trevor Ebbels (CFA), Rob Decker/ Jonathan Harper (AV), Kate Rowe (AgVic), Chris Parr (VicPol), Sean Farrar (Com Rep), Christy Jackson (DoH), Rebekah Kendell (DFFH), ERV Rep (ERV), Dave Jenson (DEECA), Diana Hobbs (Com Rep), Sharyn Nankervis (Com Rep).

APOLOGIES: Peter Greenall (AV), Warren Lukins, (Com Rep), Jeff Cave (Ag Vic0

ITEM

1. Apologies & Introduction – Sven Erikson Opened the meeting with an acknowledgement to country
2. Minutes of Previous Meeting –

Minutes of the previous meeting were circulated before the meeting.

Motion: That the previous June 13, 2025, minutes are approved

Moved: Sean Farrar

Seconded: Trevor Ebbels

3. Business arising from Minutes (refer to actions register)

Sven Erikson gave an overview of the actions and their current status from the previous meeting. These actions are summarised in the below table.

Date	Action Number	Action Description	Action Required	Member Responsible	Action Status
13/6/2024	112	Adjustments to MEMPC	Remove Corryong College & Recovery Hub from MEMPC as Relief Centre Sites	Sven Erikson-Secretariat	Completed
13/6/2024	113	Letter to Corryong CRC	Write to Corryong CRC to inform them of the removal of Corryong College & Recovery Hub as possible relief centre locations	Sven Erikson-Secretariat	Completed
13/6/2025	114	Letter to Corryong CSC	Write to Corryong CSC to inform them of the removal of Corryong College as a possible relief centre location	Sven Erikson-Secretariat	Completed
13/6/2024	115	Comms Package	Sven to work with Council Comms Dept on MEMPC's Relief Comm Package & request 1800 Register your burn number be included on prepare to burn post	Sven Erikson-Secretariat	Completed
13/6/2024	116	CFA Findings Critical Infrastructure clearance	Trevor to report brigades findings and provide data on what need to be done	Trevor Ebbels-CFA	In Progress
13/6/2024	117	CEMP Maps	Jenny McCoy to circulate new Red Cross Maps to MEMPC members	Jenny McCoy-TSC	Completed
13/6/2024	118	Recovery Event	Jenny McCoy to distribute invites to MEMPC members	Jenny McCoy-TSC	Completed
13/6/2024	119	General Business - ESTA Name Alias	Sven to chase Infrastructure Dept regarding Geographic Name Change to River Road	Sven Erikson-Secretariat	Completed

Action: ESTA Names Alias – Murray River Road - Approach VicRoads to consider increasing signage of name Murray River Road

Action: ESTA Names Alias – Request Council consider changing the tourist signage on the road due to the risk it poses to visitors unfamiliar with the name of the road.

4. Outwards Correspondence –

- Emergency Relief Centre Amendments - Corryong Recovery Committee (Action 113)
- Emergency Relief Centre Amendments - Corryong Secondary College (Action 114)

5. Inwards Correspondence –

- Agency Report – DFFH
- Agency Report – AgVic
- Agency Report -DOH

6. Towong Fire Management Planning Committee – Update – CFA – Trevor Ebbels

The FMPC was not able to meet prior to this MEMPC meeting. The new Fire Management Plan is close to being ready for the FMPC to recommend endorsement to the MEMPC.

Action: Sven Erikson, Dave Jenson and Trevor Ebbels – meet to finalise draft then table to MFMP to endorsement to present to MEMPC in December.

Fire Access Track Maintenance on Private land - Unlike in the past, there is no current funding sources to support any fire access track maintenance on private land. There are considerations around how private land access tracks interact with modern firefighting strategies, tactics and techniques.

7. Critical Infrastructure Clearance Update – Trevor Ebbels

After following up with brigades it is reported that there is acceptable clearance.

8. Exotic Animal Disease Plan – Jeff Cave

Jeff Cave is an apology due to deployment to avian disease options. EAD plan now to be considered

for endorsement at the December meeting.

Action – Recirculate draft Ag plan for discussion & agency feedback

9. MEMPC Relief Communication Pack – Update – Sven Erikson

Draft Relief Flyer was circulated, all agencies are happy with the content subject to some minor adjustments to radio stations.

Action – Comms staff or Rep from each agency to meet to discuss and plan sharing opportunities of the flyer.

10. MEMP Amendments Update – Sven Erikson

ToR and MEMP need to be updated to reflect a change in the Chair of the MEMPC. Committee discussed the pro and cons of listed the agency positions only in the ToR and MEMP to avoid regular amendments.

Action: Change T.O.R names to positions before Dec MEMPC meeting

11. General Business

- Meeting location – it was agreed to meet at the Towong Hall
- CFA – Trevor Ebbels – Corryong Brigade – for awareness, there has been an observation of an increase in unpermitted roadside burns in the area. CFA are working with local property owners on the matter
- SES – Charlie Sexton has changed roles, and SES will now be represented by Scott Richter
- DFFH – Rebekah Kendall – ERV is transitioning on 30th September to be Regional Relief Coordinator from DFFH
- Granya CEMP – Warren Lukins
- ERV – no representation for the last few meetings

Action: Seek update on ERV representative as ERV have not attended the last 2 meetings

- Sharyn Nankervis – Corryong CFA sign is malfunctioning – CFA are aware and has notified EMV who is responsible for it, yet to receive an update.

Meeting Closed: 11:13am

Next Meeting:

5 Dec 2024, 10:00am, Location Towong Hall, Deputy Chair TBA