

Towong Municipal Emergency Management Planning Committee



MEETING MINUTES

- MEETING HELD:** Thursday, March 7, 2024, commencing at 10:04 am.
- LOCATION:** MS Teams
- CHAIR:** Amanda Pagan (Deputy Chair for March, Chris Parr)
- PRESENT:** Amanda Pagan (Council), Sven Erikson (Council), Charlie Sexton (SES), Trevor Ebbels (CFA), Jonathan Harper (AV), Jeff Cave (AgVic), Sean Farrar (Comm Rep), Chris Parr (VicPol), Lynne Jones (Red Cross), Sam Kirby (ERV), Diana Nobbs (Comm Rep), Warren Lukins (Comm Rep), Sharyn Nankervis (Comm Rep), Chad Henry (LSV), Colin Elliott (Mitta Mountain Rally).
- APOLOGIES:** Christy Jackson (DoH), Dave Jenson (DEECA, Rebekah Kendall (DFFH).
- Due to attendee availability, the agenda items were moved around.

ITEM

1. Apologies and Introduction - Amanda Pagan welcomed the new committee members and guests. The new community representatives Warren Lukins and Diana Nobbs gave a brief overview of their respective backgrounds.

8. CERA Review – Exotic Animal Disease – Ag Vic

Jeff gave an overview of EAD risk based on a PowerPoint that will be circulated with the minutes.

Action: Jeff Cave to make amendments to CERA.

Action: Sven Erikson to circulate the presentation.

Action: Charlie Sexton to add Warren and Diana to CERA online.

Action: Charlie Section and Jeff Cave to meet and do final updates to the

CERA online information.

Action: Draft EAD plan to be circulated to Jeff.

Amanda Pagan – Council to contact Jeff to talk further about

Trevor Ebbels - Need to ensure emergency services that might be called in for other emergencies are aware and procedures developed for any type of response.

The CERA risk rating for Exotic Animal Disease is to remain rated as high.

6 Mitta Mountain Rally – Colin Elliot – Clerk of Course

As a result of a debrief after last year's event a debrief action was for the event organiser to present to the MEMPC on safety matters related to the event.

Colin – The event is on 16 March 2024, last year there was an incident, two air ambulances, and some feedback was that emergency services were not fully aware of the event. Colin briefed the group on the systems and procedures involved in managing critical incidents whilst sharing the event safety plan.

Chris Parr - VicPol has prepared more detailed rostering and availability for this year's event.

Charlie Sexton - Which local authorities have received the info? Can we send information to the Tallangatta SES unit and to the Mount Beauty CFA.

Action: Trevor Ebbels will send it to Mount Beauty CFA.

Action: Sven Erikson to circulate the safety documents to MEMPC.

4. Life Saving Victoria – Inland Water Safety – Chad Henry

Chad Henry – Presented about inland water safety drowning risks in the context of planning in light of drowning statistics both non-fatal and fatal are getting worse.

Warren Lukins - is drowning a CERA risk? (Community Emergency Risk Assessment).

Sharyn Nankervis - I think we should consider it as a CERA risk.

Chad Henry - A lot of MEMPC's are considering whether to include drowning

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as a CERA risk.

Charlie Sexton - does this drowning as a risk fit into CERA?

Action: Sven Erikson to circulate the LSV presentation

Action: Sven Erikson to connect Chad with Council pool operations staff

Action: An agenda item for the next meeting to discuss whether drowning will need to be in the CERA and/or how we will work further in a planning sector to address the risk.

2. Minutes of Previous Meeting.

Minutes were circulated before the meeting.

Motion: That the previous December 7 2023 meeting minutes are approved.

Moved: Sean Farrar **Seconded:** Diana Nobbs **CARRIED**

3. Business Arising from Minutes.

Sven Erikson gave an overview of the actions and their current status from the previous meeting. These actions are summarised in the below table.

ACTION REGISTER					
Date	Action Number	Action Description	Action Required	Member Responsible	Action Status
07/09/2023	89	MEMPC Administration	Arrange Mitta Mitta as the location for the next meeting at of the MEMPC.	Sven Erikson-Secretariat	Completed
07/12/2023	90	Correspondence	Write a letter to BPCN around BPLR assess summarise Community Engagement from CFA and the MEMPC considers inviting a delegate from the 3 CFA brigades person their Committee	Sven Erikson-Secretariat	Completed
07/12/2023	91	Correspondence	Write a letter in response to CGRC referring to the arrangements in the MEMPs as what the relief centres and the decision-making process are around how it is determined. Produce some generic communication info regarding relief that comes from the Towong MEMPC and is disseminated by all agency member of the MEMPC.	Sven Erikson-Secretariat	Completed
07/12/2023	92	CERA Online	FFMV and CFA to make edits CERA then circulate via email noting the Risk Rating is not changing	Adrian Gutsche-CFA	In Progress
07/12/2023	93	CERA Online	EAD as next risk to be prepared bt Jeff Cave at the March 2024 meeting	Jeff Cave - Ag Vic	Completed
07/12/2023	94	MEMPC Representation - Community Rep EOI Decisions	To appoint Diana Nobbs and Warren Lukins as Community Reps to the MEMPC	Sven Erikson-Secretariat	Completed
07/12/2023	95	MEMPC Representation - Community Rep EOI Decisions	svn to send letters of thanks and letters of appointment and onboarding arrangements	Sven Erikson-Secretariat	Completed
07/12/2023	96	Emergency Plus App	MEMPC members to share it with their engagement channels	All MEMPC	Completed
07/12/2023	97	General Business - ESTA and Road Names	Charlie will follow up with the SES team for guidance and advice on advocacy for ESTA name alias	Charlie Sexton-SES	In Progress
07/12/2023	98	Life Saving Victoria - inland water safety	Sven to advocate for LSV to Attend the next Hume MEMEG meeting to present as well	Sven Erikson-Secretariat	Completed
07/12/2023	99	Life Saving Victoria - inland water safety	invite LSV via Rob Decker to attend next MEMPC meeting to present	Rob Decker-AV	Completed

Action item 92 – Trevor Ebbels - no change to Bushfire and grassfire. Still to assess structure fire. Charlie Sexton – the only gap of information is in the mitigation section.

Action item 97 – Charlie Sexton - went SES comms teams to discuss. The

advice is the ability to do it exists. The staff investigating the issue were deployed on response operations so this action will roll over to the next meeting.

4. Outward Correspondence:

- Community Representative EOI – Letter of Thanks – David Brewer
- Community Representative EOI – Letter of Thanks – Paul Carkeek
- Community Representative EOI – Letter of Thanks – Petrina Hewatt
- Community Representative EOI – Letter of Thanks – Maya Oya
- Community Representative EOI – Letter of Appointment – Diana Nobbs
- Community Representative EOI – Letter of Appointment – Warren Lukins
- BPCN - Disaster Preparedness for Summer 2023 -24 – Reply
- RE - Upper Murray Relief Centre - Cathy Ross
- RE - Upper Murray Relief Centre - Letter to the Editor – Corryong Courier

5. Inward Correspondence:

- ARC Agency Report
- Mitta Mountain Rally – Request to present to the MEMPC – Colin Elliot
- DoH Agency Report March 2024

11. Municipal Fire Management Planning Committee Update – Trevor Ebbels

The FMPC was not able to meet due to staff deployed in Fire operations in the western part of the state. Fire access track maintenance is to be discussed as a priority at the next meeting.

Action: Sven Erikson to chat with Trevor Ebbels regarding Werमतong Track maintenance.

9. CERA Review – Landslide – SES

Charlie Sexton presented the CERA data regarding landslides as a risk in the LGA.

Motion: Landslide Risk is reviewed, and the risk remains at the same rating.

Moved: Trevor Ebbels **Seconded:** Charlie Sexton **CARRIED**

12. General Business

- Amanda Pagan - Flood-related amendments program, council will be applying for some planning funding.

Action: Amanda Pagan to circulate the program info to Charlie Sexton.

- Location for next meeting
- **Action:** Towong Hall for the next meeting.
- Chris Parr – new Walwa Police Officer starting next Month.
- Sam Kirby – disaster-ready funding is out and closing on March 20th.

Action: invite Corryong CRC chair to June MEMPC

Meeting closed: 11:59 pm

**Next Meeting: Thursday, June 6, 2024, 10:00 am, Location: Towong Hall,
Towong**