Application for Planning Permit

If you need help to complete this form, read How to Complete the Application for Planning Permit form.

Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the Planning and Environment Act 1987. If you have any concerns, please contact Council’s planning department.

Questions marked with an asterisk (*) are mandatory and must be completed.

The Land

1. Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

   Street Address *

   Unit No.:  
   St. No.:  
   St. Name: Lake Road  
   Suburb/Locality: Bethanga  
   Postcode: 3691

   Formal Land Description *
   Complete either A or B.
   A Lot No.: 3  
   Lodged Plan  
   Title Plan  
   Plan of Subdivision No.: 720672  
   OR
   B Crown Allotment No.:  
   Section No.:  
   Parish/Township Name:

The Proposal

You must give full details of your proposal and attach the information required to assess the application. If you do not give enough detail or an adequate description of the proposal you will be asked for more information. This may delay your application.

2. For what use, development or other matter do you require a permit? *

   If you need help about the proposal, read: How to Complete the Application for Planning Permit Form

   Dwelling & Garage

   Provide additional information: providing details of the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.

   Cost $400,000  
   You may be required to verify this estimate.

   Insert '0' if no development is proposed (eg. change of use, subdivision, removal of covenant, liquor licence)

Existing Conditions

4. Describe how the land is used and developed now *

   eg. vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.

   Vacant Land.

   Provide a plan of the existing conditions. Photos are also helpful.
Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?

- Yes. (If 'yes' contact Council for advice on how to proceed before continuing with this application.)
- No
- Not applicable (no such encumbrance applies).

Provide a full, current copy of the title for each individual parcel of land forming the subject site. (The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', eg. restrictive covenants.)

### Applicant and Owner Details

Provide details of the applicant and the owner of the land.

**Applicant**

- **Name:**
  - Title: 
  - First Name: Fiona
  - Surname: Bouwhuis

- **Organisation (if applicable):** C/- EDM Group

- **Postal Address:**
  - Unit No.: 
  - St. No.: 
  - St. Name: PO Box 317
  - Suburb/Locality: Wodonga
  - State: VIC
  - Postcode: 3689

- **Contact person’s details**
  - Same as applicant (if so, go to ‘contact information’) [ ]

- **Name:**
  - Title: 
  - First Name: Peter
  - Surname: O’Dwyer

- **Organisation (if applicable):** EDM Group

- **Postal Address:**
  - Unit No.: 
  - St. No.: 
  - St. Name: PO Box 317
  - Suburb/Locality: Wodonga
  - State: VIC
  - Postcode: 3689

- **Business Phone:** 02 6057 8578
- **Email:** podwyer@edmgroup.com.au
- **Mobile Phone:**
- **Fax:** 02 6056 2392

- **Owner**

- **Name:**
  - Title: 
  - First Name: Fiona
  - Surname: Bouwhuis

- **Organisation (If applicable):** C/- EDM Group

- **Postal Address:**
  - Unit No.: 
  - St. No.: 
  - St. Name: PO Box 317
  - Suburb/Locality: Wodonga
  - State: VIC
  - Postcode: 3689

- **Owner’s Signature (Optional):**
  - Date: day/month/year

### Declaration

This form must be signed by the applicant *

- Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

- **Signature:**
- **Date:** day/month/year

Application for Planning Permit 2007 VIC. Aus Page 2
Need help with the Application?

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Contact Council's planning department to discuss the specific requirements for this application and obtain a planning permit checklist. Insufficient or unclear information may delay your application.

8 Has there been a pre-application meeting with a Council planning officer?

☐ No  ☐ Yes  If 'yes', with whom: ____________________________  ____________________________  ____________________________

Date: ____________________________  day / month / year

Checklist

9 Have you:

☐ Filled in the form completely?

☐ Paid or included the application fee?  Most applications require a Fee to be paid. Contact Council to determine the appropriate fee.

☐ Provided all necessary supporting information and documents?

☐ A Full, current copy of title information for each individual parcel of land, forming the subject site.

☐ A plan of the existing conditions.

☐ Plans showing the layout and details of the proposal.

☐ Any information required by the planning scheme, requested by council or outlined in a council planning permit check list.

☐ If required, a description of the likely effect of the proposal (eg. traffic, noise, environmental impacts).

☐ Completed the relevant Council planning permit checklist?

☐ Signed the declaration (section 7)?

Lodgement

Lodge the completed and signed form and all documents with:

Towong Shire Council
PO Box 55  Tallangatta VIC 3700
32 Towong Street, Tallangatta VIC 3700

Contact information:
Telephone: (02) 6071 5100
Fax: 02 6071 2747
Email: staff@towong.vic.gov.au