

Information Sheet

Temporary Road Closure Permit

If you would like a road or street to be closed for an event/or activity or wish to conduct an event/or activity on a Towong Shire managed road, you will need to apply for a temporary road closure permit.

When you apply for a temporary road closure permit you are applying to temporarily close a Council managed road or part thereof for the purposes of conducting a procession, public ceremony or function/event. Council has the power as set out in Clause 10 of Schedule 11 of the Local Government Act 1989 to temporarily close a road. Note: While Clause 10 of Schedule 11 of the Local Government Act 1989 provides Councils with the power to close roads for these purposes, council does not have the power to grant a permit for the procession, public ceremony or function to occur, this power is vested in the Chief Commissioner of Police or his or her delegate only.

There are several conditions you will need to meet before a permit will be issued by Towong Shire; Council has put this fact sheet together to help you plan a safe and successful event. Things you may wish to put in place in preparation for your event are:

- Appoint an event coordinator that will be the main point of contact for all agencies such as council, VicRoads and Victoria Police;
- You will need to work out which roads are to be closed and/or roads that the event will be conducted on without closure and who owns them. The following roads within Towong Shire are VicRoads managed roads;

Corryong-Benambra Road (most sections), Cudgewa Valley Road, Dartmouth Road, Granya Road, Lockharts Gap Road, Murray River Road, Murray Valley Highway, Omeo Highway, River Road (Old Talgarno Road) and Shelley Walwa Road.

- Complete and submit a Temporary Road Closure Permit application form, attach relevant supporting documentation such as Public Liability Insurance, Traffic Management Plan etc.;
- Comply with all Council Local Laws and road rules;
- Notify all affected residents, businesses etc. of the event via a letterbox drop, door knock, social media, print media etc. as deemed appropriate.

Timelines – please submit your application at least 14 business days prior to the event.